



*American Embassy
Chanakyapuri, New Delhi-110021
Phone No. 91-11-24198328
Fax No. 91-11-24198278*

Solicitation No: S-IN650-16-Q-0090

Dated: July 1, 2016

To: Prospective Quoters

Subject: Request for Quotations number S-IN650-16-Q-0090 for providing Information Management Unclassified Systems Maintenance and Support services at American Embassy, Chanakyapuri, New Delhi.

Enclosed is a Request for Quotations (RFQ) for providing Information Management Unclassified Systems Maintenance and Support services at American Embassy, Chanakyapuri, New Delhi, India in accordance with the scope of work set forth herein.

For submission of quotation, follow the instructions in Section 3 of the solicitation, complete the required portions of the attached document, and submit it at newdelhibids@state.gov.

For a proposal to be considered, you must complete and submit the following electronically:

1. The covering SF-1449 form (Blocks 12, 17, 24 and 30).
2. Section 1, Block 23
3. All additional information as required in Section 3 – Solicitation Provisions. Instructions to Offerors.
4. Section 5, Representations and Certifications; complete the appropriate certifications and representations.

Your quotation must be submitted electronically by email with the subject line "Solicitation No: S-IN650-16-Q-0097 for providing Information Management Unclassified Systems Maintenance and Support services" to newdelhibids@state.gov **on or before 1700 hours (New Delhi time) on July 18, 2016.** Please do not forward your quotations via courier or at any other e-mail address except at newdelhibids@state.gov. Quotations received after the due date and time shall be dealt with in accordance with the procedures in FAR provision 52.212-1(f).

Please note that the Government shall reject proposals that do not contain the above information, or are otherwise incomplete.

Except for the concerned Sections of the solicitation, please do not send the entire copy of this solicitation along with your quotation.

The U.S. Government intends to award a contract to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract/purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

This solicitation requires registration with the System for Award Management (SAM) prior to award, pursuant to applicable regulations and guidelines. Registration information can be found at www.sam.gov.

Sincerely

A handwritten signature in black ink, appearing to read 'Bradley T. Stein', with a stylized flourish at the end.

Bradly T. Stein
Contracting Officer